

A meeting of the
WECA Overview & Scrutiny Committee

will be held on

Date: Wednesday, 12 June 2019

Time: 10.30 am

Place: The Pavilion, 1 Hannover Quay, Harbourside, Bristol, BS1 5EJ

Notice of this meeting is given to members of the West of England Overview and Scrutiny Committee as follows

Cllr Winston Duguid, Bath and North East Somerset Council
Cllr Hal MacFie, Bath and North East Somerset Council
3x Labour councillors, Bristol City Council (names to be confirmed)
Cllr Geoff Gollop, Bristol City Council
Cllr Stephen Clarke, Bristol City Council
Cllr Gary Hopkins, Bristol City Council
Cllr Brian Allinson, South Gloucestershire Council
Cllr John Ashe, South Gloucestershire Council
Cllr James Arrowsmith, South Gloucestershire Council

Copies to North Somerset Council representatives:

Cllr Huw James

Cllr Mike Bird

1x Conservative councillor (name to be confirmed)

Enquiries to:

Ian Hird
West of England Combined Authority Office
3 Rivergate
Temple Quay
Bristol, BS1 6EW
Email: democratic.services@westofengland-ca.gov.uk
Tel: 0117 332 1486

West of England Combined Authority meetings

Members of the public have the right to:-

- Attend all WECA Committee and Sub-Committee meetings unless the business to be dealt with would disclose 'confidential' or 'exempt' information.
- Inspect agendas and public reports five working days before the date of the meeting.
- Inspect agendas, reports and minutes of all WECA Committees and Sub-Committees for up to six years following a meeting.
- Inspect background papers used to prepare public reports for a period of up to four years from the date of the meeting. A background paper is a document on which the officer has relied in writing the report.
- Have access to the public register of names, addresses and wards of all Councillors sitting on WECA Committees and Sub-Committees with details of the membership of all Committees and Sub-Committees.
- Have a reasonable number of copies of agendas and reports (relating to items to be considered in public) made available to the public attending meetings of WECA Committees and Sub-Committees
- Have access to a list setting out the decisions making powers the WECA has delegated to their officers and the title of those officers.
- Copy any of the documents mentioned above to which you have a right of access. There is a charge of 15p for each side of A4, subject to a minimum charge of £4.
- For further information about this agenda or how the Council works please contact Democratic Services, telephone 0117 42 86210 or e-mail: democratic.services@westofengland-ca.gov.uk

OTHER LANGUAGES AND FORMATS

This information can be made available in other languages, in large print, braille or on audio tape.
Please phone 0117 42 86210

Guidance for press and public attending this meeting

The Openness of Local Government Bodies Regulations 2014 mean that any member of the public or press attending this meeting may take photographs, film or audio record proceedings and may report on the meeting including by use of social media (oral commentary is not permitted during the meeting as it would be disruptive). This will apply to the whole of the meeting except where there are confidential or exempt items, which may need to be considered in the absence of the press or public.

If you intend to film or audio record this meeting please contact the Democratic Services Officer named on the front of the agenda papers beforehand, so that all necessary arrangements can be made.

Some of our meetings are webcast. By entering the meeting room and using the public seating areas you are consenting to being filmed, photographed or recorded. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

An archived recording of the proceedings will also be available for viewing after the meeting. The Combined Authority may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

To comply with the Data Protection Act 2018, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

AGENDA

1. EVACUATION PROCEDURE

In the event of a fire, please await direction from staff who will help assist with the evacuation. Please do not return to the building until instructed to do so by the fire warden(s).

2. MEMBERSHIP OF COMMITTEE - TO NOTE

3. ELECTION OF CHAIR

4. ELECTION OF VICE-CHAIR

5. DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

6. COMMITTEE TERMS OF REFERENCE - TO NOTE

5 - 6

7. DATES, TIMES AND VENUES OF MEETINGS

7 - 8

8. MINUTES OF PREVIOUS MEETING - TO CONFIRM AS A CORRECT RECORD

9 - 14

To approve the minutes of the previous meeting as a correct record.

9. ITEMS FROM THE PUBLIC (PETITIONS; STATEMENTS; QUESTIONS)

If you wish to present a petition or make a statement at this meeting, you are required to submit this by 12 noon on the working day before the meeting by e-mail to democratic.services@westofengland-ca.gov.uk For this meeting, this means that your petition/statement must be received in this office by **12 noon on Tuesday 11 June 2019**.

If you wish to ask a question at the meeting, you are required to submit the question in writing to democratic.services@westofengland-ca.gov.uk by no later than 3 working days before the meeting. For this meeting, this means that your question(s) must be received in this office by the end of **Thursday 6 June 2019**.

In presenting any statements at the meeting, members of the public are generally permitted to speak for up to 3 minutes each. The total time available for this session is 30 minutes so at the discretion of the Chair, speaking time may sometimes be reduced depending on how many public items are received. Please note that all public items will be circulated in advance of the meeting to the committee members

10. BUSINESS PLAN ANNUAL REPORT 2018/19 - OVERVIEW OF REPORT BEING SUBMITTED TO 14 JUNE WECA COMMITTEE

15 - 42

Report enclosed.

11. INVESTMENT FUND - OVERVIEW OF REPORT BEING SUBMITTED TO THE 14 JUNE WECA COMMITTEE

43 - 44

Report enclosed.

12. GOVERNANCE AND CONSTITUTION UPDATE - OVERVIEW OF REPORT BEING SUBMITTED TO 14 JUNE WECA COMMITTEE	45 - 52
Report enclosed.	
13. 14 JUNE WECA COMMITTEE AND JOINT COMMITTEE AGENDA PAPERS	53 - 54
Report enclosed.	
14. WECA COMMITTEE AND JOINT COMMITTEE FORWARD PLAN AND OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME	55 - 56
Report enclosed.	